



**UNIVERSITEIT
GENT**

EXCHANGE OPPORTUNITIES FOR COURSES

18/10/2022

Campus Coupure

Bio-Science Engineering programs

BEFORE WE START

STAY UPDATED

- [Ufora site 'Welcome abroad'](#)

= Important announcements regarding deadlines, info sessions, interesting projects, funding options,...

- [Facebook group 'Erasmusstudenten FBW'](#)

= Community of fellow students to ask questions, share experiences, find Erasmus companions,...

- [Web page 'Studying abroad'](#)

= Timelines for all exchange procedures, detailed information for each step

= Consult this page before e-mailing or making an appointment!

HOW TO CONTACT US?

- Through e-mail

out.fbw@ugent.be

- Make an appointment!

[Online appointment tool](#)

- Who can help you?

Hanne Blondeel

International Relations Officer

Campus Coupure / Building A

FDO/ITC



PROGRAM

1. Introduction
2. Timeline exchanges for courses
3. Practical tips
4. Testimonials
5. Q&A

INTRODUCTION



INTRODUCTION

- Goal of this session: answering these questions:
 - Why should I go on an exchange? What's the point?
 - Where am I allowed to go on exchange?
 - Is an exchange only for the 'best' students?
 - What will this cost me? Is there any financial support?
 - How do I find a place to stay abroad?
 - Who can I turn to if I have questions or need help?
 - ...



INTERNATIONALISATION AT GHENT UNIVERSITY

- Internationalisation as a strategic educational goal at Ghent University
 - **Mission:** Providing all students maximal opportunities to develop their international/intercultural competencies
 - **Goal:** min. **25%** of all Ghent University students have an international exchange in their curriculum
- What is 'International mobility'?
 - Minimum of 15 ECTS achieved abroad (guideline)
OR a stay abroad of minimum 3 months



WHY GO ON AN EXCHANGE?

Won't an exchange have a negative impact on my studies at Ghent University?

I'm worried about the 'level' and 'quality' of institutions abroad...

Isn't an exchange way too expensive?

- Complete acknowledgement of earned credits abroad on your Ghent university diploma
- Selective partner management with focus on level and quality
- **No extra tuition, financial support available**

WHY GO ON AN EXCHANGE?

Isn't it a lot of preparational (paper) work beforehand?

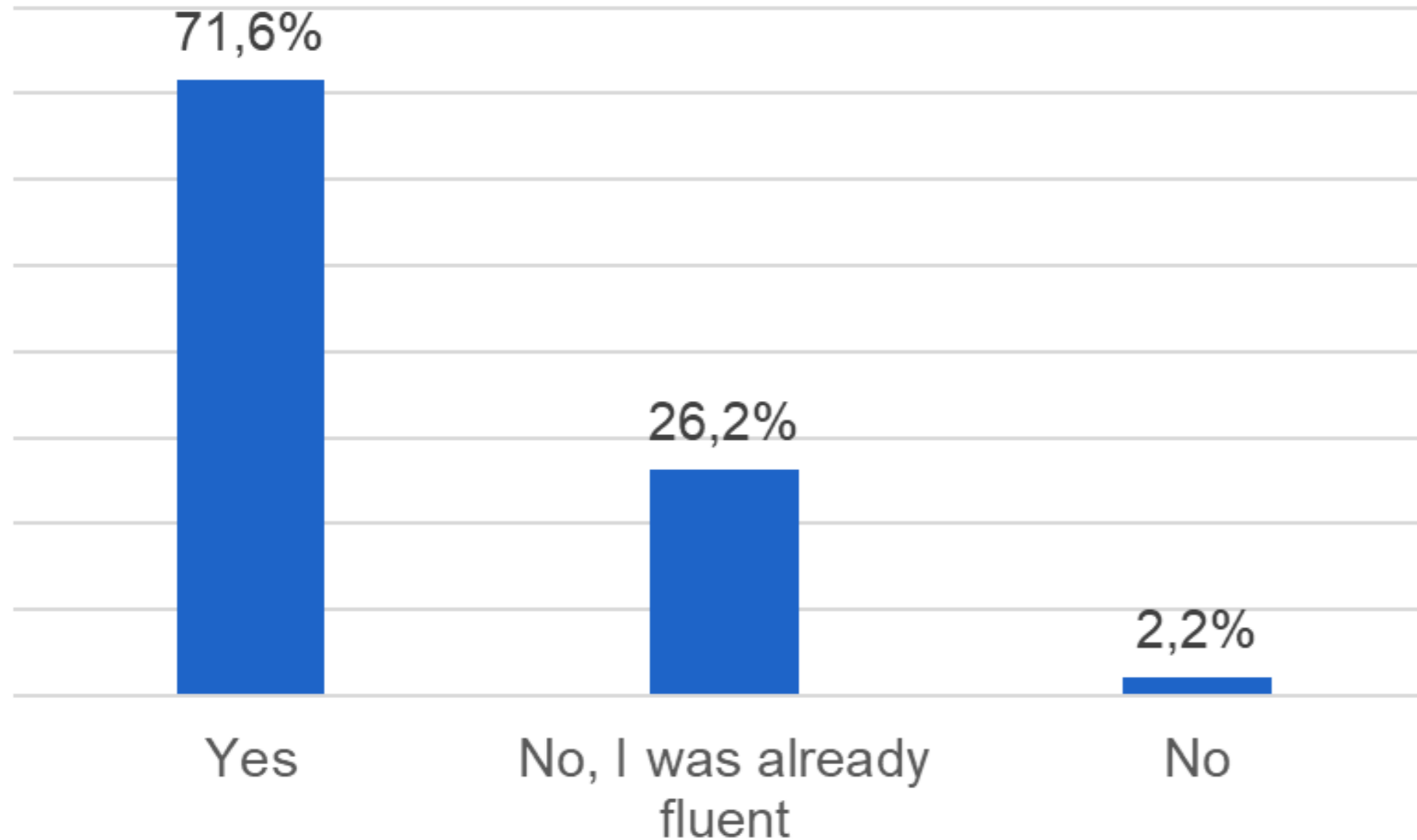
Won't living/working in another language/culture be too difficult?

I don't know if I can miss my family, friends, lover,... for that long!

- **Clear guidelines, deadlines and available support throughout** (infosessions, out.fbw@ugent.be)
- Think of the extra language skills and intercultural attitudes and skills you will develop (looks good on your resume!)
- You'll develop your personal skills and... you'll make friends for life!

WHY GO ON AN EXCHANGE?

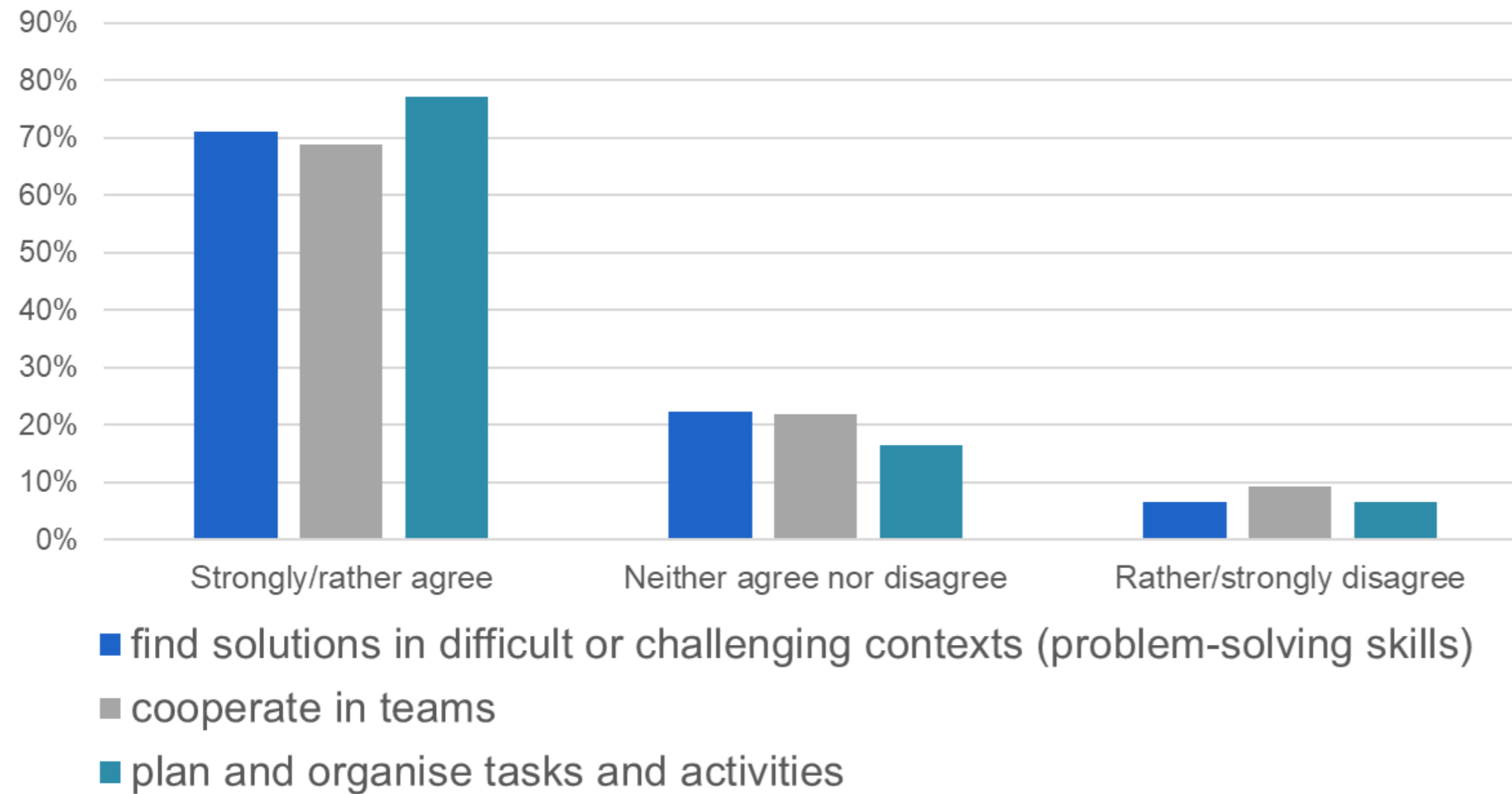
Do you feel you have improved your skills in the teaching language during your stay abroad?



- Students FBW
- Erasmus+
- AY '15-'16 until '21-'22'
- 250 students

WHY GO ON AN EXCHANGE?

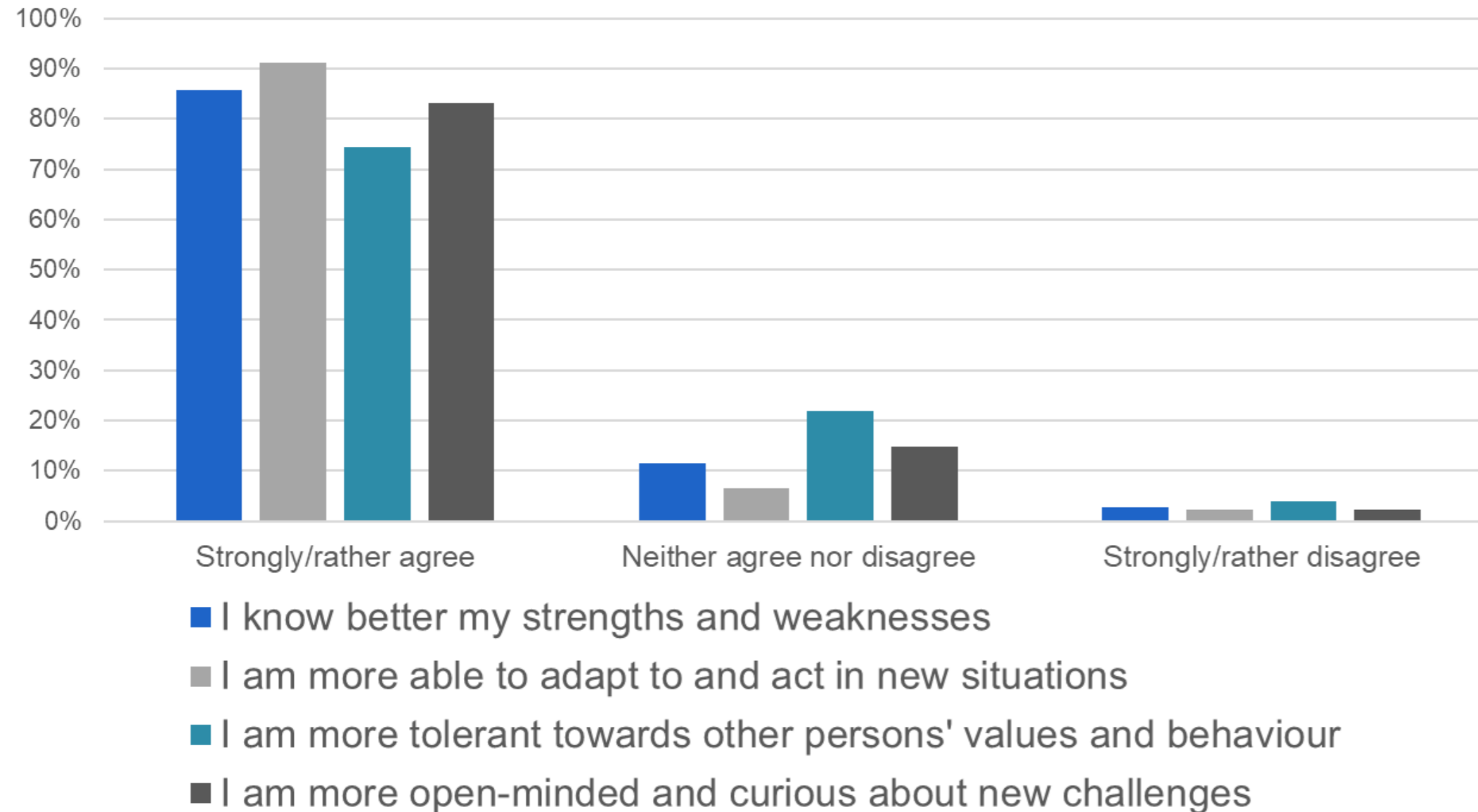
Through my stay abroad with Erasmus+,
I learned better how to....:



- Students FBW
- Erasmus+
- AY '15-'16 until '21-'22'
- 250 students

WHY GO ON AN EXCHANGE?

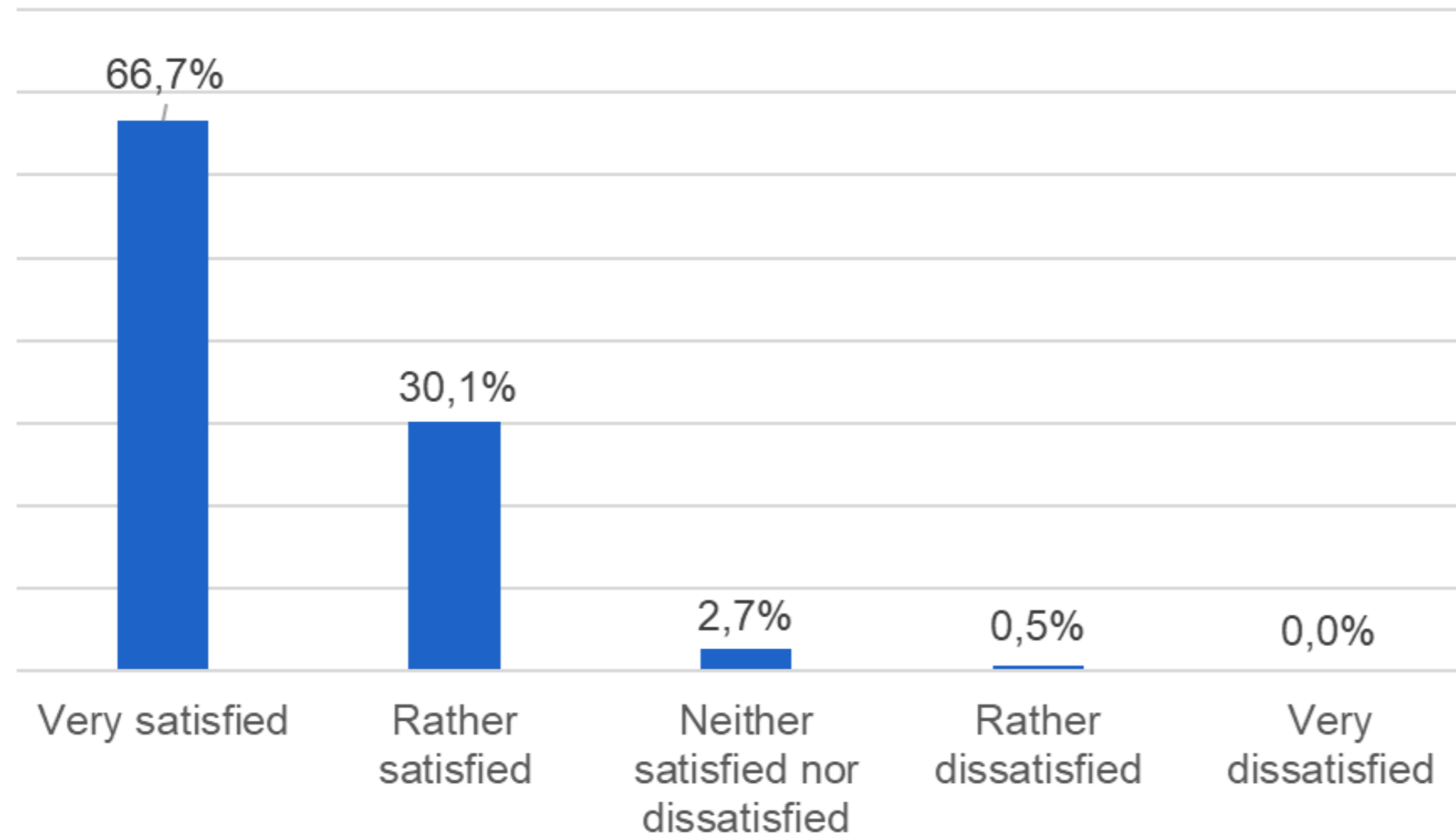
After having taken part in this mobility activity...:



- Students FBW
- Erasmus+
- AY '15-'16 until '21-'22'
- 250 students

WHY GO ON AN EXCHANGE?

How satisfied are you with your Erasmus+ mobility experience in general?



- Students FBW
- Erasmus+
- AY '15-'16 until '21-'22'
- 250 students

WHY GO ON AN EXCHANGE?

100% of all students at FBW who went on an exchange in 2021-2022 would recommend it to future students!



TIMELINE COURSE EXCHANGES

TIMELINE

- All info on the procedure can be found on the [website](#)
- Applicable for SEM1 and SEM2 exchanges

TIJDSLIJN UITWISSELING VAKKEN

VOOR JE VERTREK

1. INTERESSE?
Kom naar de infosessie op je campus!
Bekijk de voorwaarden voor uitwisseling op de website.



3. FINANCIERIG
Afhankelijk van je bestemming zijn er verschillende financieringsmogelijkheden.



DEADLINE 31/01



2. BESTEMMING
Via onze International Office Partners pagina kan je alle partnerinstellingen voor jouw opleiding vinden.

4. UITWISSELINGSAANVRAAG
Registreer een uitwisselingsaanvraag in Oasis voor je top 3 bestemmingen.

ENKEL NODIG VOOR BESTEMMING BUITEN EUROPA

5. BEURSAANVRAAG
Volg de richtlijnen op de website voor het samenstellen van je portfolio.



DEADLINE begin maart

DEADLINE PROGRAMMA 01/04
DEADLINE CIU IN OASIS 01/05



6. CURRICULUM IN UITWISSELING
Stel een programmavoorstel samen volgens het sjabloon en geef dit in Oasis in na overleg met je opleidingsverantwoordelijke.

7. LEARNING AGREEMENT
Druk je learning agreement af via Oasis en laad het opnieuw op wanneer het door de 3 partijen (UGent, student, gastinstelling) ondertekend is.



Graag voor 01/07

Deadline gastinstelling volgen



8. APPLICATIE GASTINSTELLING
Schrijf je in bij de gastinstelling volgens hun procedure.

TIJDENS JE VERBLIJF

9. CONFIRMATION STUDY PERIOD
Druk dit document af via Oasis en laat het ter plekke ondertekenen bij aankomst en vertrek.



10. WIJZIGING LEARNING AGREEMENT
Indien je je curriculum wil aanpassen, vul het sjabloon in en verstuur naar out.fbw@ugent.be.



TERUG IN BELGIË

11. TRANSCRIPT OF RECORDS
Laad je puntenlijst op in Oasis, als type 'Transcript of Records'.




CONDITIONS FOR COURSE EXCHANGE

- Only for master students
- For maximum of 1 semester
- You can choose which semester
 - Environmental Technology: preference SEM2
- Other exchange opportunities available: internship, master dissertation, summer school, BIP

➤ **Infosession 25/10/2022, 19u, AUDE2, Campus Coupure**

CONDITIONS FOR COURSE EXCHANGE

- Finished bachelor program? =  !
- In a GI-trajjectory (Bachelor-Master)?
 - On the moment of exchange application (january 2023), all bachelor courses need to be taken on in your curriculum

CONDITIONS FOR COURSE EXCHANGE

- Not finished with bachelor program?

➤ Conditions!

❖ **Passed all courses BA1 and BA2?**



❖ **Max. 2 courses to retake from BA3?**



❖ **Max. 1 course to retake during exchange sem?**



IMPORTANT: teacher of course needs to give permission (not obligated)

CHOOSING YOUR DESTINATION

- Look at the Sharepoint site 'International Office partners'
- Choose your study program: list of destinations



Start  EDIT LINKS

Search this site 

International Office Partners

Welcome to the partnerdatabase of the Faculty of Bioscience Engineering!

Choose your study programme in which you would like to make an exchange and find out where you will be studying next year.

This information will be updated based on the information we receive from our partner universities. However if you would find information out of date or broken links, please [send us an email](#).

Campus Coupure:

- [Master of Science in Bioscience Engineering: Agricultural Sciences](#)
- [Master of Science in Bioscience Engineering: Cell and Gene Biotechnology](#)
- [Master of Science in Bioscience Engineering: Chemistry and Bioprocess Technology](#)
- [Master of Science in Bioscience Engineering: Environmental Technology](#)
- [Master of Science in Bioscience Engineering: Food Science and Nutrition](#)
- [Master of Science in Bioscience Engineering: Forest and Nature Management](#)
- [Master of Science in Bioscience Engineering: Land and Water Management](#)

Campus Schoonmeersen:

- [Master of Science in Bioscience Engineering Technology: Agriculture and Horticulture](#)
- [Master of Science in Bioscience Engineering Technology: Food Industry](#)
- [Master of Science in Biochemical Engineering Technology](#)

Home

Partners Public Info

Admin

- Partners - Public Info
- Partners - Internal Info
- Partners Overview
- FCI (contact list)

Research

 EDIT LINKS

CHOOSING YOUR DESTINATION

- **Things to keep in mind:**

- Choose the correct study program

- ❖ See list on Sharepoint site

- Look at the instruction language of the partner institution

- ❖ Learn local language through the UTC (UTC@ugent.be), discount available for exchange students

CHOOSING YOUR DESTINATION

- **Things to keep in mind:**

- Look at the course offering of the partner institution
 - ❖ Compare to study guide Ghent University
 - ❖ Look at example courses when available
- Look at the academic calendar of the partner institution
 - ❖ Start semester can overlap with exams Ghent university
 - ❖ Contact teacher for permission! (+FSA and out.fbw@ugent.be)

FINANCIAL SUPPORT

- You keep your study grant (if applicable)
- Extra financial support possible ([zie website AI](#))
 - Through UGent (agreement between partners)
 - External sources
- Questions on UGent grants => international@ugent.be !

FINANCIAL SUPPORT (1)



- **WITHIN Europe (min. 3 months)**

- Erasmus+ studies (UGent)

- **Group 1:** Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, UK, Sweden

- € 629 (study grant), € 379 (other students)

- **Group 2:** Cyprus, Germany, France, Greece, Italy, Malta, the Netherlands, Austria, Portugal, Spain

- € 579 (study grant), € 329 (other students)

- **Group 3:** Bulgaria, Estonia, Hungary, Croatia, Latvia, Lithuania, North Macedonia,

Poland, Romania, Serbia, Slovakia, Slovenia, Czech Republic, Turkey

- € 529 (study grant), € 279 (other students)

FINANCIAL SUPPORT (2)

- **Within Belgium (min. 2 months)**

- [Erasmus Belgica](#) (UGent)
- Forfait: €100
- Monthly allowance: €100 (accommodation cost)



- **Switzerland (min. 1 month)**

- [SEMP](#) (UGent)
- Swiss-European Mobility Programme
- €300/month



FINANCIAL SUPPORT (3)



- **OUTSIDE Europa (min. 1 month)**
 - **Grant bilateral agreements** (UGent, see list of partners [here](#))
 - Travel grant depending on distance (max €1.500)
 - Plus occ. monthly allowance of €700 or €900 (study grant) for max 4 months
 - Based on financial situation
 - **VLIR-UOS** (UGent)
 - For one of 32 developmental countries (see country list [here](#))
 - Travel grant of min € 820, max. € 1500

EXCHANGE APPLICATION (UWA)

Every exchange abroad needs to be registered in an exchange application (for insurance, diploma supplement,...)

- How? on Oasis!
 - From when on? 15/11/2022
 - **Deadline exchange application 31/01/2023** (UGent grant)
-
- **Practical information session on making exchange application: December 2022!**



GRANT APPLICATION

- **For Erasmus+ and Erasmus Belgica**
 - Approval exchange application => You get a grant!
 - No separate grant application needed
 - **For all other UGent grants (VLIR-UOS en bilateral agreements)**
 - Separate application needed (**deadline March 2 2023, 12u00**)
 - Selection announcement: Beginning of May 2023
 - Guidelines can be found [here](#)
- ❖ **Traveling in a sustainable way? => Apply for Green Travel grant (min. €50)**

EXCHANGE CURRICULUM (CIU)

- After being selected for destination: make up program overview ([templates here](#))
(= selection of exchange courses, with possible substitute courses Ghent university)
- You need approval from contact person internationalisation ([see list here](#))
- Credits of exchange courses will appear on your curriculum

- **Deadline e-mail to contact person internationalisation** **01/04/2023**
- **Deadline submitting CIU on Oasis** **01/06/2023**
- **Practical info session on CIU** **March 2023**

APPLICATION AT PARTNER INSTITUTION

- Nomination by central department (notification through e-mail)
- After nomination:
 - Check application procedure of partner institution on the Sharepoint website
 - Most partners send e-mail themselves, but if not: e-mail them!
- **Respect the deadlines of the partner institution!**

EXAM RESULTS

- Grading conversion using faculty conversion table
- Exam exchange commission has final decision
- Deadlines submission of transcript of records (mail+Oasis):

➤ For SEM1 02/02/2023

➤ For SEM2 29/06/2023

➤ For retakes 07/09/2023



PRACTICAL TIPS

ALL OTHER ADMINISTRATION?

- Printable on Oasis or available on website
- Deadlines: website
- Need a stamp or signature?

➤ out.fbw@ugent.be



ACCOMMODATION

- Not arranged by Ghent University
- Often arranged by partner (bv. Student homes) or internship organisations
- E-mail us: we can give you contact info of previous exchange students (if permitted by student)
- **Start your search in time!**



INSURANCE

- Health insurance
- Accidental insurance
- Civil liability insurance
- Travel insurance

Check own fund
via UGent
via UGent
via UGent

!! Also think about possible extra insurance



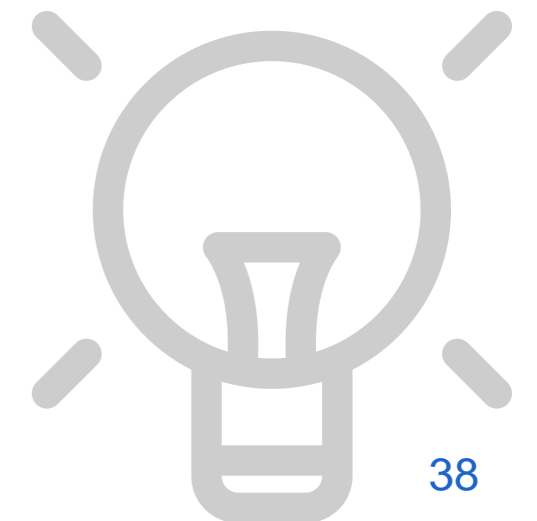
SAFETY AND HEALTH

- **Safety**

- [Reis wijs](#): brochure Foreign Affairs Belgium
- [Travellersonline](#): Register your exchange abroad

- **Health**

- [Web page FOD Foreign affairs](#)
- [Travel clinic UZ Gent](#)





STUDENT TESTIMONIALS

QUESTIONS?

